

Online Safety Policy addition: smart glasses and wearable recording devices

Smart glasses and wearable recording devices

For the purposes of this policy, “smart glasses” means glasses or other wearable devices that can capture, record, livestream, transmit, store or process images, video, audio or information about the wearer’s surroundings. This includes Meta AI glasses and similar present or future devices, whether or not a recording indicator is visible.

- Pupils must not bring smart glasses or other recording-capable wearable devices onto the school site or use them during school activities, visits or transport arranged by the school.
- If a pupil brings such a device to school, it must not be worn or used. The device will be switched off where practicable, stored securely in accordance with the school’s procedures and returned to the parent or carer.
- Any attempt to photograph, film, record, livestream or transmit images, audio or information without authorisation will be treated as a breach of this policy and considered under the school’s behaviour, safeguarding and data protection procedures.

Parents, carers, visitors, volunteers, contractors and other adults must not use smart glasses or any other wearable device to photograph, film, record, livestream or transmit audio, images or video anywhere on the school site or during a school-organised activity. Recording is not permitted, regardless of whether the device displays a recording light. Anyone wearing recording-capable smart glasses will be asked to remove them or keep them switched off and securely stored before entering pupil areas or attending an event.

The headteacher may authorise use in advance for a specific educational, operational, medical or accessibility purpose, following an appropriate safeguarding and data protection assessment and with clear controls in place. The school will consider reasonable adjustments for disabled pupils and adults; however, any recording, livestreaming or transmission function must remain disabled unless expressly authorised.

If the school believes an unauthorised recording has been made, the person may be asked to stop recording, leave the site and delete the material in the presence of a member of staff where it is appropriate and lawful to make that request. The school may also act under its safeguarding, complaints, behaviour, data protection or site-security procedures and may contact the police or another relevant agency where necessary. Concerns must be reported immediately to the headteacher or designated safeguarding lead. Any suspected breach involving personal data will be referred to the school’s data protection lead or data protection officer.